



**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER ALLOCATION
CHECKLIST FOR ADMINISTRATIVE COMPLETENESS
HIGHLANDS PRESERVATION AREA
Permit Application for New or Modified Water Supply Allocation Permits
(N.J.A.C. 7:19-1.1 et seq)**

Applicant Name: _____

Address: _____

Phone Number: _____

Contact/Title: _____

These are the submission requirements for an administratively complete application package for a New/Modified Water Supply Allocation Permit in the Highlands Preservation Area (HPA). These requirements are in addition to or supplement those at N.J.A.C. 7:19-1.1 et seq.

A. Complete Application

- | | |
|---|--|
| 1. BWA-001A – New or Modified Water Supply Allocation | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |
| 2. BWA-001B – Renewal Water Supply Allocation Permit | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |
| 3. BWA-002 – Temporary Dewatering Application | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |

B. Technical Report – Prepared as outlined in N.J.A.C. 7:19-2.2 – 2.4 ☐ Yes; ☐ No; ☐ NA

C. Is diversion or project activity located in the Highlands Preservation Area (HPA)? ☐ Yes; ☐ No

1. If Yes, Continue to D. If No, Proceed pursuant to N.J.A.C. 7:19-1.1 et seq.

D. Is Application for Diversion of Greater than 50,000 Gallons/Day (gpd)? ☐ Yes; ☐ No

1. If Yes, Continue to E.
2. If No, Is project capable of diverting greater than 50,000 gpd (>35 gpm)? ☐ Yes; ☐ No
- a. If Yes, proceed to Registration Requirements in N.J.A.C. 7:19-1.1. et seq.

E. Type of Activity – Check one

1. Diversion does Not serve distinct project(s) ☐ Yes; ☐ No
- a. If Yes, proceed to F.
- b. If No, proceed to 2.
2. Diversion serves distinct project(s) ☐ Yes; ☐ No
- a. If yes, proceed to G.

F. Diversion does Not serve distinct project(s)

1. Location information in Geographical Information System (GIS) Format:
- | | |
|--|--|
| a. Well Locations (Global Positioning System - GPS); | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |
| b. Surface Water Intake Locations (GPS); | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |
| c. Estimated Water Demand; | <input type="checkbox"/> Yes; <input type="checkbox"/> No |
| d. Percent of Consumptive use as Applies to Portions of Items e-g Below; | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |
| e. Franchise area boundary for investor owned utilities; | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |
| f. Existing water service area boundary | <input type="checkbox"/> Yes; <input type="checkbox"/> No; <input type="checkbox"/> NA |

g. Approved water service area boundary

☐ Yes; ☐ No; ☐ NA

h. Proposed water service area boundary:

☐ Yes; ☐ No; ☐ NA

2. Water Conservation Plan

☐ Yes; ☐ No; ☐ NA

G. Diversion serves distinct project(s)

1. Is project(s) exempt from HPA requirements?

☐ Yes; ☐ No

a. If Yes, proceed per N.J.A.C. 7:19-1.1 et. Seq.

2. Highlands Applicability and Water Quality Management Plan Consistency Determination issued by the Division of Watershed Management

☐ Yes; ☐ No; ☐ NA

3. Location information in Geographical Information System (GIS) Format:

a. Well Locations (GPS);

☐ Yes; ☐ No; ☐ NA

b. Surface Water Intake Locations (GPS);

☐ Yes; ☐ No; ☐ NA

c. Estimated Water Demand;

☐ Yes; ☐ No

d. Percent of Consumptive Use;

☐ Yes; ☐ No; ☐ NA

e. Property boundary delineation;

☐ Yes; ☐ No; ☐ NA

4. Water Conservation Plan

☐ Yes; ☐ No; ☐ NA

H. Non-public water supply systems with >50 percent consumptive use in the HPA

1. Proposed water use in the HPA is >50% non-potable, and >50% consumptive;

☐ Yes; ☐ No; ☐ NA

2. If Yes to 1; is use offset in HUC-14 by:

a. Use of reclaimed water for beneficial reuse;

☐ Yes; ☐ No; ☐ NA

b. Recharge of storm water from existing development(s);

☐ Yes; ☐ No; ☐ NA

c. Installation of State-of-the-art (industry-specific) equipment and techniques;

☐ Yes; ☐ No; ☐ NA

d. Water from a qualifying non-potable, consumptive user;

☐ Yes; ☐ No; ☐ NA